

Information for applicants under Vol. II of the German Social Code (SGB II) -New immigrants-

What documents do you need for your interview/application at the Municipal Job Centre?

- Your notice containing the confirmation of residence status issued by the BAMF (German Federal Office for Migration and Refugees)
- Your *Fiktionsbescheinigung* (certificate for the extension of a residence permit) or residence permit incl. *Wohnsitzzuweisung* (residence allocation)

When can you claim benefits under SGB II?

- Confirmation of refugee status can entitle you to claim benefits if you meet all the other requirements under Section 7 SGB II.
- You must prove your entitlement to claim benefits by presenting a *Fiktionsbescheinigung* in conjunction with your notice regarding confirmation of refugee status, or your residence permit.
- Once refugee status no longer applies, you are no longer entitled to claim benefits under SGB II.
- When you are no longer entitled to claim benefits under SGB II, your health insurance ceases too.

Special information on job placements

- If you have not already received official orders to do so by another benefits provider, you are issued with an **official order to attend and integration course** and discuss possible integration course providers within the local district.
- **Only once you have successfully completed an integration course can your further integration into the job market be discussed.**
- Your current situation and language level achieved determine which placement or support benefits we can offer you.
- If you receive job offers from the Municipal Job Centre, you are obliged to apply for these in the format requested by the employer within 3 days.

You must then also advise the Municipal Job Centre in writing once you have applied to the company, and report the outcome of your application, if this is already known at the time. To do this, a relevant form is enclosed with the job offer, which you must use for your reply, and must fill in, sign and return to the Municipal Job Centre.

- If you are actively looking for a job, you may apply for support benefits to subsidise costs associated with applications and interview commutes. Your liaison officer will decide whether these support benefits are needed and, if so, to what extent.
- If you take up a job that is subject to social-security contributions, you may apply for support benefits, e.g. to cover daily work-commute costs, costs for work clothing, and a start-up subsidy. Your liaison officer will decide whether these benefits are needed and, if so, to what extent.
- **It is important to note that you must lodge all applications for support benefits before commencing work.** If you only apply for them after commencing work, there is a chance the benefits may be refused due to late application lodgement.